

DONALD A. PETRIE

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PROFESSIONAL SUMMARY

Dedicated and motivated senior leader, offering 20 years of experience through industry and service to the United States Army; possesses strong knowledge of leadership, workforce development, education and training, administration, communications, and explosive disposal, remediation, and safety; highly-trained professional and proven leader seeking a leadership, management, or instructional role within a growth-oriented organization.

EMPLOYMENT HISTORY

Sergeants Major Academy Fellow, United States Army

May, 2020 – Present

El Paso, Texas

- Evaluate and grade students' class work, assignments, and papers.
- Prepare and deliver lectures to [Sergeants Major Academy](#) students on topics such as U.S. Army and Joint Force operations, force management, leadership, and professional studies.
- Initiate, facilitate, and moderate classroom discussions.
- Keep abreast of developments in the field by reading current literature, talking with colleagues, and participating in professional organizations and conferences.
- Conduct research in a particular field of knowledge and publish findings in professional journals, books, or electronic media.
- Serve on academic or administrative committees that deal with institutional policies, departmental matters, and academic issues.

Deputy Director of Policy and Governance, United States Army

June, 2019 – May, 2020

El Paso, Texas

- Serve as lead for all institutional policy design, development, and implementation.
- Ensure proper governance of all academic and institutional processes and policies for the entire U.S. Army enlisted force.
- Advise and assist the [Assistant Dean of Academics](#) on the creation and implementation of academic initiatives.
- Supervise the administration of curriculum leading to the attainment of a Bachelor of Arts Degree in Leadership and Workforce Development.
- Coordinate with governing bodies, such as the Higher Learning Commission, on proper accreditation as an institution of higher learning.

- Supervise the functions of the institutions Registrar's Office including all academic records and course information.

Explosive Ordnance Disposal Cell Sergeant Major, United States Army

June, 2018 – June, 2019

Camp Humphries, Korea

- Serve as senior Subject-Matter Expert in the Korean theater of operations for all explosive related issues.
- Advise the [Eighth Army](#) Commanding General on all matters relating to the identification and safe remediation of explosive ordnance and materials in the South Korean landmass.
- Lead and mentor all U.S. Army and South Korean soldiers assigned to [Explosive Ordnance Disposal](#) duties.
- Coordinate and liaise with South Korean Government officials on all matters related to training, education, and utilization of Explosive Ordnance Disposal assets.
- Ensure the safe and effective procurement, utilization, and disposal of all explosive items across the South Korean nation.

Battalion Command Sergeant Major, United States Army

September, 2015 – August, 2017

Fort Drum, New York

- Serve as the senior enlisted advisor to the Battalion Commander on all soldier issues including training, promotion, and operations.
- Lead all internal functions of the organization including administration, security, operations, logistics, and communications activities.
- Mentor and coach over 1,500 soldiers on all enlisted matters including career progression, education, training, promotion, technical and tactical knowledge, health, welfare, and safety.
- Coordinate with senior mission commanders on the utilization and employment of the organization in large-scale combat operations.

Senior Non-Commissioned Officer, United States Army

August, 2011 – September, 2015

Fort Carson, Colorado

- Serve as the senior enlisted advisor to the Battalion Commander on all soldier issues including training, promotion, and operations.
- Lead, advise, mentor, and coach subordinate soldiers on all enlisted matters including career progression, education, training, promotion, technical and tactical knowledge, health, welfare, and safety.
- Coordinate with senior mission commanders on the utilization and employment of the organization in large-scale combat operations.

Senior Instructor and Writer, United States Army

March, 2009 – August, 2011

Redstone Arsenal, Alabama

- Prepare and administer written, oral, and performance tests, and issue grades in accordance with performance.
- Observe and evaluate students' work to determine progress and make suggestions for improvement.
- Conduct classes, workshops, and demonstrations to teach principles, techniques, or methods in subjects spanning U.S. Army tactical and technical operations.
- Instruct students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations.
- Adapt teaching methods and instructional materials to meet students' varying abilities.

EDUCATION

Bachelor of Science: Liberal Arts - April, 2019

Excelsior College - Albany, New York

Master of Science: Instructional Design, Development, and Evaluation - Current Student

Syracuse University - Syracuse, New York

SKILLS

Explosive Ordnance Disposal Operations

Expert

Leadership

Expert

Microsoft Office

Skillful

Educational Facilitation

Experienced

Administration

Experienced

Personnel Management

Expert

Project Management

Experienced